



Job Title - Head Swimming Coach

Responsible to - Executive Committee

Responsible for – All other Swimming Coaches and Teachers

Purpose - Promote and develop swimming within the club enabling athletes to reach their full potential in a fun and friendly environment.

Duties and Responsibilities

- Abide by and promote all Club policies.
- Lead and co-ordinate the coaching team.
- Provide advice, support, encouragement/mentor assistant coaches and helpers.
- To encourage and assist swimmers of all abilities to achieve their full potential with the objective of achieving district and national standards where appropriate.
- To provide quality coaching programmes, and to lead the coaching team.
- To provide clear, progressive and accessible development pathways for swimmers and coach's of all abilities.
- To support club development initiatives.
- To oversee the management of the Learn to Swim and Improver squads.
- To advise on suitable competition for all swimmers within the Club.
- To attend and support swimmers at National; Regional and Local competitions.
- To provide periodic written/verbal reports to the Executive Committee.
- To attend appropriate conferences, seminars and training.
- To work with relevant partners and local clubs on common issues.
- To attend and contribute to the relevant Aquatics Partnership Group as required.
- To maintain strong links with local and national associations and the National Governing Body to ensure development of excellence.

- To carry out appropriate administration work particularly relating to swimmers ranking lists and any required team selections.
- Update and maintain Team Manager.
- With help of the other relevant coaches, select teams for the various competitions.
- To attend committee meetings and give a report as required.
- To be fully licensed and ensure all other coach's comply with the licensing process.
- To complete an Annual Coach Development Review on all swimming teacher's/coach's.
- To sign, and agree to comply with, a Coaches Code of Conduct and attend Child Protection training as required, and to encourage other coach's/teacher's to do likewise.
- Attend fundraising events.

NB This is not an exhaustive list and may in consultation be adapted by the Club.